

Dear Councillor

**COUNCIL - WEDNESDAY, 16TH MAY, 2018**

I am now able to enclose, for consideration at the Council meeting, the following reports that were unavailable when the agenda was printed.

**Agenda No    Item**

**MEETING BUSINESS ITEMS**

- 9        **Political balance, appointment of the Cabinet, appointments to Scrutiny and Regulatory and other Committees, and appointments to outside bodies for 2018 - 2019 (Pages 3 - 30)**

[To approve appointment of the Cabinet and Cabinet Panels, the Scrutiny Board and Scrutiny Panels, Regulatory and other Committees, and representation on Joint Authorities/Committees and outside bodies.]

- 11       **Recruitment of Head of Paid Service (Pages 31 - 34)**

[To approve the appointment of a Head of Paid Service.]

If you have any queries about this meeting, please contact the democratic support team:

**Contact**    Jaswinder Kaur

**Tel**         01902 550320

**Email**       [jaswinder.kaur@wolverhampton.gov.uk](mailto:jaswinder.kaur@wolverhampton.gov.uk)

**Address**    Democratic Services, Civic Centre, 1st floor, St Peter's Square,  
Wolverhampton WV1 1RL

Encs

This page is intentionally left blank

# Wolverhampton City Council - Political Balance 2018/19: May 2018

Political Group	Councillors	Seats to allocate
Labour	51	127.5
Conservative	9	22.5
Total	60	150

Allocations	Total Membership	Voting Co-optees	Non Voting Co-optees	Council Membership to Allocate	Allocation			
					Labour		Conservative	
Cabinet	10	0	0	10	10	10	0	
Resources Panel	10	0	0	10	10	10	0	
Performance Management Panel	10	0	0	10	10	10	0	
Scrutiny Board	13	0	0	13	11.05	11	1.95	2
Adults and Safer City Scrutiny Panel	12	0	0	12	10.20	10	1.80	2
Children, Young People & Families Panel	17	4	1	12	10.20	10	1.80	2
Confident and Capable Council Panel	12	0	0	12	10.20	10	1.80	2
Stronger City Economy Panel	12	0	0	12	10.20	10	1.80	2
Health Scrutiny Panel	12	3	0	9	7.65	8	1.35	1
Vibrant and Sustainable City Panel	12	0	0	12	10.20	10	1.80	2
Audit Committee	10	0	2	8	6.80	7	1.20	1
Corporate Parenting Board	10	0	0	10	8.50	9	1.50	1
Special Advisory Group	9	0	0	9	7.65	8	1.35	1
Licensing Committee	12	0	0	12	10.20	10	1.80	2
Pensions Committee	10	0	0	10	8.50	8	1.50	2
Local Pension Board	2	0	0	2	1.70	2	0.30	
Planning Committee	12	0	0	12	10.20	10	1.80	
Standards Committee	5	0	0	5	4.25	4	0.75	
TOTALS	160	7	3	150	127.50	127	22.50	23

## Notes

- 1 A party does not qualify as being a group unless it has two or more members and is therefore not allocated seats proportionally
- 2 All Councillors to serve on at least two bodies. No Councillor to serve on more than five.
- 3 Minimum majority arrangements will not apply to the Scrutiny Board/Scrutiny Panels.
- 4 Leader of Council ex officio member of all Cabinet Panels.
- 5 Political balance does not apply to Standards Committee.

This page is intentionally left blank

**MUNICIPAL YEAR 2018-19**

**APPOINTMENT OF CABINET AND CABINET PANELS**

**CABINET (10)**

Cllr Roger Lawrence (Leader of the Council)	Cllr Val Gibson (Cabinet Member for Governance)
Cllr Peter Bilson (Deputy Leader and Cabinet Member for City Assets and Housing)	Cllr Louise Miles (Cabinet Member for Resources)
Cllr Lynne Moran (Cabinet Member for Education and Skills)	Cllr John Reynolds (Cabinet Member for City Economy)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Sandra Samuels OBE (Cabinet Member for Adults)
Cllr Paul Sweet (Cabinet Member for Children and Young People)	Cllr Hazel Malcolm (Cabinet Member for Public Health and Wellbeing)

**PERFORMANCE MANAGEMENT PANEL (10)**

Cllr Roger Lawrence (Leader of the Council)	Cllr Val Gibson (Cabinet Member for Governance)
Cllr Peter Bilson (Deputy Leader and Cabinet Member for City Assets and Housing)	Cllr Louise Miles (Cabinet Member for Resources)
Cllr Lynne Moran (Cabinet Member for Education and Skills)	Cllr John Reynolds (Cabinet Member for City Economy)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Sandra Samuels OBE (Cabinet Member for Adults)
Cllr Paul Sweet (Cabinet Member for Children and Young People)	Cllr Hazel Malcolm (Cabinet Member for Public Health and Wellbeing)

**RESOURCES PANEL (10)**

Cllr Roger Lawrence (Leader of the Council)	Cllr Val Gibson (Cabinet Member for Governance)
Cllr Peter Bilson (Deputy Leader and Cabinet Member for City Assets and Housing)	Cllr Louise Miles (Cabinet Member for Resources)
Cllr Lynne Moran (Cabinet Member for Education and Skills)	Cllr John Reynolds (Cabinet Member for City Economy)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Sandra Samuels OBE (Cabinet Member for Adults)
Cllr Paul Sweet (Cabinet Member for Children and Young People)	Cllr Hazel Malcolm (Cabinet Member for Public Health and Wellbeing)

This page is intentionally left blank

**Cabinet Portfolios**

**Corporate**

- 1.0 Leader of the Council
- 2.0 Cabinet Member for Resources
- 3.0 Cabinet Member for Governance

**People**

- 4.0 Cabinet Member for Education and Skills
- 5.0 Cabinet Member for Children & Young People
- 6.0 Cabinet Member for Adults
- 7.0 Cabinet Member for Public Health and Wellbeing

**Place**

- 8.0 Cabinet Member for City Assets and Housing
- 9.0 Cabinet Member for City Economy
- 10.0 Cabinet Member for City Environment

## **1.0 Cabinet Portfolio: The Leader of the Council**

### **Policy Areas**

- 1.1 Corporate strategy
- 1.2 City partnerships
- 1.3 International, national, regional and sub-regional leadership
- 1.4 Combined Authority
- 1.5 Public Service Reform
- 1.6 Transformation
- 1.7 Communications, marketing and branding
- 1.8 Emergency response lead
- 1.9 New communities and migration
- 1.10 Chair of Health & Wellbeing Board

## **2.0 Cabinet Portfolio: Cabinet Member for Resources**

### **Policy Areas**

- 2.1 Medium term financial planning
  - a capital strategy (including schools)
  - b budget development process
  - c treasury management strategy
- 2.2 Creation of wholly owned companies and joint ventures
- 2.3 Housing benefits and council tax benefits
- 2.4 Council tax and business rates
- 2.5 Income generation
- 2.6 Procurement
- 2.7 Customer services
- 2.8 ICT
- 2.9 Channel shift
- 2.10 Audit
- 2.11 Corporate risk
- 2.12 Future Space Programme

### **3.0 Cabinet Portfolio: Cabinet Member for Governance**

#### **Policy Areas**

- 3.1 Legal and governance
- 3.2 Human resources strategy
- 3.3 Organisation development strategy
- 3.4 Democratic services, scrutiny & councillor support
- 3.5 Registrars
- 3.6 Information governance
- 3.7 Mayoralty
- 3.8 Health and safety
- 3.9 Equalities
- 3.10 Business support
- 3.11 YOO Recruit
- 3.12 Complaints and feedback
- 3.13 Performance management
- 3.14 Electoral Registration & Elections

## **4.0 Cabinet Portfolio: Cabinet Member for Education and Skills**

### **Policy Areas**

- 4.1 School standards and attainment
- 4.2 School governance
- 4.3 Strategic School place planning
- 4.4 School admissions
- 4.5 Home to school transport
- 4.6 Traded services for schools
- 4.7 Post 16 Education provision
- 4.8 University and College education provision
- 4.9 Skills and employability
- 4.10 Adult Education

## **5.0 Cabinet Portfolio: Cabinet Member for Children and Young People**

### **Policy Areas**

- 5.1 Prevention of child sexual exploitation
- 5.2 Children's safeguarding
- 5.3 Corporate parenting
- 5.4 Children in need and in need of protection (including troubled families, looked after children & children with special educational needs and/or disabilities)
- 5.5 Early years
- 5.6 Early intervention and prevention
- 5.7 Children and young people partnership working (including Youth Zone)
- 5.8 Youth offending
- 5.9 Children and young people's mental health
- 5.10 Primary link for children and young people's health
- 5.11 Children's care commissioning & user engagement

## **6.0 Cabinet Portfolio: Cabinet Member for Adults**

### **Policy Areas**

- 6.1 Social care for older people, disabilities and mental health
- 6.2 Adult safeguarding
- 6.3 Carer support
- 6.4 Welfare rights
- 6.5 Primary link for adult's health
- 6.6 Wolverhampton Information Network
- 6.7 Better Care Fund and Integration
- 6.8 Quality and Care provision monitoring
- 6.9 Adult care commissioning & user engagement

## **7.0 Cabinet Portfolio: Cabinet Member for Public Health and Wellbeing**

### **Policy Areas**

- 7.1 Starting and developing well
- 7.2 Healthy Life Expectancy
- 7.3 Healthy Ageing
- 7.4 Ill Health Prevention
- 7.5 Public engagement
- 7.6 Community safety & community cohesion
- 7.7 Resilience and business continuity

## **8.0 Cabinet Portfolio: Cabinet Member for City Assets and Housing**

### **Policy Areas**

- 8.1 City housing development strategy
- 8.2 City Housing Company
- 8.3 City Private Sector Housing
- 8.4 City Social/Affordable Housing
- 8.5 City Homelessness
- 8.6 City Strategic Asset Plan (inc schools)
- 8.7 City Asset Management Plan (incl schools)
- 8.8 Corporate landlord – Assets (incl schools)
- 8.9 Corporate landlord – Facilities Management
- 8.10 Corporate landlord – Projects and Works
- 8.11 Wolverhampton Homes Partnership

## **9.0 Cabinet Portfolio: Cabinet Member for City Economy**

### **Policy Areas**

- 9.1 City development
- 9.2 City Planning, including policy, development control, building control
- 9.3 Supporting City businesses
- 9.4 Inward investment
- 9.5 Visitor economy
- 9.6 Sustainability
- 9.7 Voluntary Sector liaison
- 9.8 Partnership working with University and College to deliver the City skills and Employment action plan
- 9.9 Economic growth and inclusion partnerships
- 9.10 Community Hubs and Libraries

## **10.0 Cabinet Portfolio: Cabinet Member for City Environment**

### **Policy Areas**

- 10.1 WV Active
- 10.2 Waste management strategy
- 10.3 Street cleansing
- 10.4 Grounds maintenance, parks operations, country parks operations
- 10.5 Strategic Transportation and Operational Transportation including highways management and maintenance
- 10.6 Public protection and consumer protection
- 10.7 Licensing
- 10.8 Parking Services
- 10.9 Markets
- 10.10 Fleet management
- 10.11 Bereavement

This page is intentionally left blank

**APPOINTMENT OF SCRUTINY BOARD AND SCRUTINY PANELS – 2018-2019**

**SCRUTINY BOARD (13)**

Cllr Philip Bateman OBE  
Cllr Greg Brackenridge  
Cllr Paula Brookfield  
Cllr Jas Dehar  
Cllr Dr Michael Hardacre  
Cllr Jasbir Jaspal  
Cllr Sohail Khan

Cllr Linda Leach  
Cllr Peter O'Neill  
Cllr Arun Photay (Vice-chair)  
Cllr Stephen Simkins (Chair)  
Cllr Jacqueline Sweetman  
Cllr Martin Waite

(or nominees)

**ADULTS AND SAFER CITY SCRUTINY PANEL (12)**

Cllr Simon Bennett (Vice-chair)  
Cllr Rupinderjit Kaur  
Cllr Sohail Khan  
Cllr Welcome Koussoukama  
Cllr Linda Leach (Chair)  
Cllr Asha Mattu

Cllr Barbara McGarrity  
Cllr Anwen Muston  
Cllr Susan Roberts MBE  
Cllr Zee Russell  
2 x Labour Group vacancies to be determined.

**CHILDREN, YOUNG PEOPLE AND FAMILIES SCRUTINY PANEL (12)**

Cllr Obaida Ahmed  
Cllr Simon Bennett  
Cllr Jas Dehar  
Cllr Celia Hibbert  
Cllr Rupinderjit Kaur  
Cllr Asha Mattu

Cllr Beverley Momenabadi  
Cllr Peter O'Neill (Chair)  
Cllr Rita Potter  
Cllr Clare Simm  
Cllr Udey Singh (Vice-chair)  
1 x Labour Group vacancy to be determined.

**Co-opted Members (5)**

Jon Dovey

Parent governor representative  
1 x Parent governor representatives to be determined

Mrs Rosalie Watkins

Representing the Roman Catholic Church (Diocesan Schools Commission)

Mr Cyril Randles

Representing the Church of England (Lichfield Board of Education)

Amias Perry

Representative the Youth Council

### **CONFIDENT CAPABLE COUNCIL SCRUTINY PANEL (12)**

Cllr Payal Bedi-Chadha  
Cllr Alan Bolshaw  
Cllr Ian Brookfield  
Cllr Paula Brookfield (Chair)  
Cllr Dr Michael Hardacre  
Cllr Milkinder Jaspal

Cllr Peter O'Neill  
Cllr Susan Roberts MBE  
Cllr Caroline Siarkiewicz  
Cllr Udey Singh  
Cllr Jane Stevenson (Vice-chair)  
Cllr Jacqueline Sweetman

### **STRONGER CITY ECONOMY SCRUTINY PANEL (12)**

Cllr Ian Angus  
Cllr Harman Banger  
Cllr Philip Bateman MBE  
Cllr Payal Bedi-Chadha  
Cllr Alan Butt  
Cllr Craig Collingswood

Cllr Claire Darke  
Cllr Christopher Haynes  
Cllr Barbara McGarrity  
Cllr Mak Singh  
Cllr Jacqueline Sweetman (Chair)  
Cllr Jonathan Yardley (Vice-chair)

### **HEALTH SCRUTINY PANEL (9)**

Cllr Obaida Ahmed  
Cllr Jasbir Jaspal (Chair)  
Cllr Milkinder Jaspal  
Cllr Asha Mattu  
Cllr Phil Page

Cllr Paul Singh (Vice-chair)  
Cllr Caroline Siarkiewicz  
Cllr Martin Waite  
1 x Labour Group vacancy to be determined.

### **Co-opted Members (3)**

Shelia Gill	Representing Healthwatch Wolverhampton
Dana Tooby	Representing Healthwatch Wolverhampton
Tracy Cresswell	Representing Healthwatch Wolverhampton

### **VIBRANT AND SUSTAINABLE CITY SCRUTINY PANEL (12)**

Cllr Ian Angus  
Cllr Mary Bateman  
Cllr Philip Bateman MBE  
Cllr Greg Brackenridge  
Cllr Val Evans  
Cllr Bhupinder Gakhal

Cllr Christopher Haynes (Vice-chair)  
Cllr Keith Inston  
Cllr Beverley Momenabadi  
Cllr Arun Photay  
Cllr John Rowley  
Cllr Martin Waite (Chair)

## APPENDIX 4

### APPOINTMENT OF REGULATORY AND OVERSIGHT, OTHER PANELS/COMMITTEES/BOARDS AND ADVISORY GROUPS – 2018-2019

#### Audit and Risk Committee (8)

Cllr Obaida Ahmed  
Cllr Harbans Singh Bagri  
Cllr Mary Bateman  
Cllr Philip Bateman MBE

Cllr Craig Collingswood (Chair)  
Cllr Jasbir Jaspal  
Cllr Sohail Khan (Vice-chair)  
Cllr Barbara McGarrity

#### Licensing Committee (12)

Cllr Alan Bolshaw (Chair)  
Cllr Greg Brackenridge  
Cllr Celia Hibbert  
Cllr Keith Inston  
Cllr Milkinder Jaspal  
Cllr Anwen Muston

Cllr Rita Potter (Vice- chair)  
Cllr John Rowley  
Cllr Zee Russell  
Cllr Jaqueline Sweetman  
Cllr Jane Stevenson  
Cllr Wendy Thompson

\*(Denotes Chair of Sub-committee)

#### Licensing Sub-committee (3)

Chair of Licensing Committee  
(Councillor Alan Bolshaw)  
Vice-chair of Licensing Committee  
(Councillor Rita Potter)

Cllr Wendy Thompson

(or nominees)

#### Planning Committee (12)

Cllr Obaida Ahmed  
Cllr Harman Banger  
Cllr Alan Butt  
Cllr Dr Michael Hardacre (Chair)  
Cllr Celia Hibbert  
Cllr Keith Inston

Cllr Anwen Muston (Vice-chair)  
Cllr John Rowley  
Cllr Clare Simm  
Cllr Mak Singh  
Cllr Wendy Thompson  
Cllr Jonathan Yardley

#### Planning (Urgent Matters) Sub-committee (3)

Cllr Dr Michael Hardacre (Chair)  
Cllr Jonathan Yardley

Cllr Anwen Muston (Vice-chair)

(or nominees)

### **Standards Committee (5)**

Cllr Val Evans  
Cllr Phil Page (Chair)  
Cllr Zee Russell

Cllr Wendy Thompson  
Cllr Martin Waite

Mr R Tomkinson - Independent Person  
Reserve Independent Person (TBC)

### **Pensions Committee (10)**

Cllr Harbans Bagri  
Cllr Ian Brookfield (Chair)  
Cllr Alan Butt  
Cllr Keith Inston (Vice-chair)  
Cllr Jasbir Jaspal

Cllr Stephen Simkins  
Cllr Clare Simm  
Cllr Paul Singh  
Cllr Jane Stevenson  
Cllr Paul Sweet

### **Local Pensions Board (2)**

Cllr Phil Page (employer  
representative)

Cllr Hazel Malcom (member  
representative)

(Note: Local Pensions Board members should not be members of the  
Pensions Committee)

### **Corporate Parenting Board (10)**

Cllr Obaida Ahmed  
Cllr Jas Dehar  
Cllr Celia Hibbert  
Cllr Welcome Koussoukama  
Cllr Peter O'Neill

Cllr Caroline Siarkiewicz  
Cllr Clare Simm  
Cllr Udey Singh  
Cllr Paul Sweet (Chair)  
Cllr Martin Waite

### **Councillor Development and Information Technology Advisory Group (7)**

Cllr Simon Bennett  
Cllr Val Evans (Chair)  
Cllr Beverley Momenabadi  
Cllr Stephen Simkins

Cllr Clare Simm  
Cllr Jane Stevenson  
Cllr Paul Sweet

### **Councillor Champion**

**Councillor Development  
and Information  
Technology** Cllr Val Evans

### **Equalities Advisory Group (8)**

Cllr Paula Brookfield  
Cllr Alan Butt  
Cllr Bhupinder Gakhal (Chair)  
Cllr Sohail Khan

Cllr Asha Mattu  
Cllr Anwen Muston  
Cllr Susan Roberts MBE  
Cllr Jane Stevenson

### **Councillor Champion**

**Equalities**      Bhupinder Gakhal

### **Special Advisory Group (9)**

Cllr Alan Bolshaw  
Cllr Claire Darke  
Cllr Val Gibson  
Cllr Roger Lawrence  
Cllr Rita Potter

Cllr John Reynolds (Chair)  
Cllr Sandra Samuels OBE  
Cllr Stephen Simkins  
Cllr Wendy Thompson

(or nominees)

### **Sustainability Advisory Group (7)**

Cllr Mary Bateman  
Cllr Alan Bolshaw  
Cllr Christopher Haynes  
Cllr Arun Photay

Cllr John Reynolds  
Cllr John Rowley  
Cllr Stephen Simkins

(Chair to be appointed)

### **Capital Projects Member Reference Group**

Cabinet Member for City Economy  
(**Cllr John Reynolds**)  
Cabinet Member for City Assets and  
Housing (**Cllr Peter Bilson**)  
Cabinet Member for Resources  
(**Cllr Louise Miles**)

Cllr Philip Bateman MBE  
Cllr Zee Russell  
Cllr Jane Stevenson  
Cllr Wendy Thompson

This page is intentionally left blank

**Representation on West Midlands Joint Authorities/Committees  
(2018-2019)**

<b>No</b>	<b>Authority/Committee</b>	<b>2018/19 representation</b>
1	City Deal and Growth Deal Advisory Board	Cabinet Member for City Assets and Housing Strategic Director, Place
2	West Midlands Combined Authority Board	Leader Deputy Leader  2 nominated substitutes: Cllr Val Gibson Cllr John Reynolds
3	West Midlands Combined Authority – Overview and Scrutiny Committee	Chair of Scrutiny Board Cllr Jacqueline Sweetman (nominated substitute)
4	West Midlands Combined Authority – Audit, Risk and Assurance Committee	Cllr Craig Collingswood Cllr Jasbir Jaspal (nominated substitute)
5	West Midlands Combined Authority – Transport Delivery Committee	Cllr John Rowley Cllr Celia Hibbert
6	West Midlands Growth Company	Leader
7	West Midlands Rail Ltd	Leader– Principal Director on the Board Deputy Leader - Substitute Director
8	West Midlands Crime and Police Panel	Cabinet Member for Public Health and Wellbeing Cllr Stephen Simkins (nominated substitute)
9	West Midlands Fire and Rescue Authority	Cllr Greg Brackenridge (Lead Member)** Cllr Jas Dehar*
10	West Midlands Joint Committee (To be dissolved June 2018)	Leader (V) Deputy Leader Cllr Christopher Haynes
11	West Midlands Shareholders Airport Committee (To be established June 2018)	Leader (V) Deputy Leader Cllr Christopher Haynes

- Notes:
- (i) \*signifies nominated “lead member” for purposes of answering questions at Council meetings in relation to the Joint Authority concerned.
  - (ii) \*\*signifies substitute nominated “lead member” for purpose of answering questions at Council meetings in relation to the Joint Authority concerned.
  - (iii) (V) signifies voting member where this needs to be determined.
  - (iv) These appointments include the power for each representative to appoint a nominee except where the constitution of the body concerned precludes this arrangement.

**Representation on Other Bodies  
(Municipal Year 2018 - 2019)**

<b>No</b>	<b>Body</b>	<b>2018 - 2019 representation</b>
11	Age UK*	Cllr Lynne Moran (observer status)
12	Association of Black Country Authorities	Leader Managing Director
13	Association for Public Service Excellence	Cllr Asha Mattu
14	Birmingham Airport Holdings Ltd	Cllr Mak Singh (two-year appointment ending June 2020)
15	Birmingham International Airport Consultative Committee	Cllr Celia Hibbert
16	Black Country Consortium	Leader Managing Director
17	Black Country Local Enterprise Partnership	Leader
18	Black Country Partnership NHS Foundation Trust	Cllr Sandra Samuels OBE
19	City Centre Business Improvement District Board	Cabinet Member for City Economy
20	City of Wolverhampton Building Preservation Trust	Cllr John Rowley  Cllr Wendy Thompson
21	City-wide BME Forum (Ethnic Minority Council)*	Cllr Obaida Ahmed
22	Convocation of the University of Aston	The Mayor Cabinet Member for Education and Skills
23	Haven Wolverhampton*	Cllr Lynne Moran
24	Health and Well-Being Board	Leader Cabinet Member for Adults Cabinet Member for Children and Young People Cabinet Member for Public Health and Wellbeing Cllr Wendy Thompson

<b>No</b>	<b>Body</b>	<b>2018 - 2019 representation</b>
25	Heath Town Senior Citizens Welfare Project*	Cllr Milkinder Jaspal (observer status)
26	Local Government Association	Leader Deputy Leader  Cllr Wendy Thompson Cllr Christopher Haynes
27	Local Government Information Unit Members' Assembly	Cllr Roger Lawrence
28	Long Term Impairments Partnership	Cabinet Member for Adults
29	One Voice (Disability Forum)*	Cabinet Member for Adults (observer status)
30	Penn Almshouses	Cllr Martin Waite
31	River Trent Regional Flood and Coastal Committee	Cllr John Reynolds
32	Roger Hinton's Charity	The Mayor Deputy Mayor Cllr Beverley Momenabadi
33	Royal Wolverhampton NHS Trust	Cllr Zee Russell
34	Safer Wolverhampton Partnership	Cabinet Member for Public Health and Wellbeing
35	Staffordshire, Stoke-on-Trent and Wolverhampton Joint Local Access Forum	Cllr John Rowley
36	Wednesfield Library Management Committee	Cllr Milkinder Jaspal
37	West Midlands Employers Management Board	Cabinet Member for Governance
38	Wolverhampton Children's Trust Board	Cabinet Member for Children and Young People Cabinet Member for Education Chair of the Children Young People and Families Scrutiny Panel
39	Wolverhampton Citizens Advice Bureau*	Cllr Clare Simm (observer status)
40	Wolverhampton City Board	Leader Deputy Leader

<b>No</b>	<b>Body</b>	<b>2018 - 2019 representation</b>
41	Wolverhampton Domestic Violence Forum*	Cllr Asha Mattu (observer status)
42	Wolverhampton Homes Board	Cllr Asha Mattu Cllr Rita Potter Cllr Zee Russell  Cllr Paul Singh
43	Wolverhampton Learning Disability Partnership	Cabinet Member for Adults
44	Wolverhampton Older People's Partnership Board	Cabinet Member for Adults
45	Wolverhampton Ring and Ride – District Advisory Group	Cllr Susan Roberts MBE
46	Wolverhampton Safeguarding Children's Board	Cabinet Member for Children and Young People
47	Wolverhampton Safeguarding Adults Board	Cabinet Member for Adults
48	Wolverhampton Schools Admissions Forum	Cabinet Member for Education and Skills
49	Wolverhampton Sports Advisory Council	Cllr Steve Evans Cllr Celia Hibbert Cllr Mak Singh  Cllr Simon Bennett
50	Wolverhampton Standing Advisory Council on Religious Education	Cabinet Member for Education and Skills
51	Wolverhampton Voluntary Sector Council*	Cllr Clare Simm (observer status)

Note: \*These observer status appointments, to strategically important organisations and groups, include the power for each representative to appoint a nominee except where the constitution of the body concerned precludes this arrangement.

This page is intentionally left blank

<b>CITY OF WOLVERHAMPTON COUNCIL</b>	<b>Meeting of the City Council</b> <b>16 May 2018</b>
--	--

<b>Report title</b>	Recruitment of Head of Paid Service	
<b>Referring body</b>	Not Applicable	
<b>Councillor to present report</b>	Councillor Roger Lawrence, Leader of the Council	
<b>Wards affected</b>	All	
<b>Cabinet member with lead responsibility</b>	Councillor Roger Lawrence, Leader of the Council	
<b>Accountable director</b>	Keith Ireland, Managing Director	
<b>Originating service</b>	Corporate Directorate	
<b>Accountable employee(s)</b>	Keith Ireland Tel Email	Managing Director 01902 554500 <a href="mailto:keith.ireland@wolverhampton.gov.uk">keith.ireland@wolverhampton.gov.uk</a>
<b>Report to be/has been considered by</b>	Not Applicable	

---

#### Recommendation(s) for decision:

The Council is recommended to give delegated authority to the Leader of the Council, in consultation with the Head of Human Resources to:

1. Approve that the post of Head of Paid Service, currently designated Managing Director, is advertised in such a way as to bring it to the attention of persons qualified to apply for it, following the resignation of the current post holder.
2. Determine the Job title (e.g. Managing Director or Chief Executive) after receiving advice from Penna, the Recruitment Agency supporting the process.
3. Approve the creation and composition of a Special Appointments Committee to appoint the Head of Paid Service, on a politically balanced basis, in accordance with the Constitution.
4. To make any necessary Interim arrangements, as required, whilst the recruitment and selection process for the permanent appointment is undertaken.

## **1.0 Purpose**

- 1.1 To request delegated authority to the Leader of the Council, in consultation with the Head of Human Resources, to approve all aspects of the recruitment and selection process and create a Special Appointments Committee, to appoint the Head of Paid Service (currently designated Managing Director).
- 1.2 To seek delegation to the Leader of the Council in consultation with the Head of Human Resources, to make any interim arrangements as necessary until the new Head of Paid Service is in post (following Council approval).

## **2.0 Background**

- 2.1 The current Head of Paid Service/Managing Director has signalled his intention to resign from his role as Managing Director.
- 2.2 The Constitution states that 'The Council' will appoint the Head of Paid Service following the recommendation of a Special Appointments Committee.
- 2.3 The Special Appointments Committee will be established on a politically balanced basis and will usually comprise the Leader of the Council and the Deputy Leader of the Council, any appropriate Cabinet Member, the Cabinet Member with lead responsibility for Human Resources and the Leader and Deputy Leader of the Opposition.
- 2.4 The Constitution states that any Special Appointments Committee will have completed unconscious bias training.
- 2.5 Full Council meets again on 18 July 2018. With delegated authority to the Leader of the Council to establish the Special Appointments Committee, this will assist in alleviating any unnecessary delays as it is hoped that a recommendation to appoint will be presented to Council on 18 July 2018.

## **3.0 Financial implications**

- 3.1 Potential internal arrangements to cover the Managing Director's role will result in savings of around £18,000 per month compared to appointing an interim Head of Paid Service.
- 3.2 The overall budget for the recruitment process will be £60,000 but this will be covered by salary savings. Internal arrangements will avoid any costs of interim support.
- 3.3 The micro site and advertisement designs will be absorbed inhouse and any potential savings from not appointing an interim Head of Paid Service will more than exceed the costs associated with advertising and the whole recruitment and selection process.

[AS/16052018/S]

#### **4.0 Legal implications**

- 4.1 The Council is required as a matter of law, Section 4 of the Local Government and Housing Act 1989, to have three Statutory Officers, a Head of Paid Service, a Monitoring Officer and a Section 151 Officer.

[RB/16052018/F]

#### **5.0 Equalities implications**

- 5.1 The recruitment agency has been asked to provide as diverse a field as possible during their search.
- 5.2 The Special Appointments Committee will have completed unconscious bias training.

#### **6.0 Environmental implications**

- 6.1 There are no environmental implications as a result of these proposals.

#### **7.0 Human resources implications**

- 7.1 The appointment will be made in accordance with City of Wolverhampton's Constitution and recruitment procedures.

#### **8.0 Corporate landlord implications**

- 8.1 There are no corporate landlord implications as a result of these proposals.

This page is intentionally left blank